



Understanding the AdaptSuite Adobe EchoSign Integration

Purpose

The purpose of this document is to provide you with an overview of the components and implementation process for implementing Adobe EchoSign as it relates to AdaptSuite. While a customer may start the process by identifying Adobe EchoSign as a potential vendor or by calling Bond Support and asking for recommendations for onboarding vendors, the AdaptSuite related components and process are the same.

What Is The Integration For?

The Adobe EchoSign integration to AdaptSuite provides a seamless solution for creating, sending, tracking and managing electronic signatures. It provides flexible options for your company onboarding requirements with the capability to set hiring requirements for each onboarding document. Some of the benefits and features of the integration include:

- Adobe EchoSign Smart Forms allows the creation of unlimited custom forms
- Accelerate initial hiring and assignment onboarding cycles
- Send documents directly to candidates within AdaptSuite
- Increase visibility into the signature process
- E-signature forms are automatically filed within AdaptSuite and Adobe EchoSign
- Audit trail on each completed signature forms
- Ability to add additional authentication methods on the forms
- Set reminders and expirations on documents
- Adobe EchoSign is secure and legally enforceable
- Seamless setup and implementation to enable EchoSign

Adobe EchoSign Account Needed:

An account with Adobe EchoSign is needed to use the integration with AdaptSuite. Please contact Tony Benvenuto, Sales Manager with Adobe EchoSign with any product questions, or to set up a demo of their product. Once the account is set up, training on the integration within AdaptSuite would be scheduled. A trial account can be requested from Adobe EchoSign, which is then available for 14 days. This allows for testing of the product before going live.

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Document Limits

Adobe EchoSign does have limitations on the number of documents that can be sent each month. For more information, or further clarification please contact Adobe EchoSign directly. The following information can be used as a starting point

EchoSign has a Fair Use Policy. The intent of the policy is to deter the sharing of licenses. Their policy statement is as follows: https://www.echosign.adobe.com/en/pricing.html?cs=mktg_topnav

“The number of documents sent by each user is limited by our Fair Use Policy. Abuse of Fair Use is defined as: usage in any given month that exceeds more than three (3) times the average level of usage of the same category of Adobe’s Paid Account Users over that thirty (30) day period. As a general guideline a single user sending over 50 documents/month is considered to be a violation of the fair use policy. If you will send a significantly greater volume please contact us.”

Process to Begin the Implementation:

1. Contact Adobe EchoSign to create an account. You will be able to schedule a demo, discuss pricing, and learn more about the product. Once you have an account created (either trial or live), you are ready to set up AdaptSuite to use the integration
2. Contact Bond Support to open a support case. The case will be assigned to your Account Manager for discussion and direction on moving forward with your implementation. You can contact your Account Manager directly if you prefer.

For more information on how to use the integration, please refer to the AdaptSuite Adobe EchoSign Training Documentation which can be found in the Bond Client Resource Center.